

Carson Graham Parent Advisory Council Society  
 General Meeting – April 7, 2021 @ 7:00 pm  
 VIRTUAL MEETING – VIA ZOOM

## MINUTES

PRESENT: Total of 11 voting members

Executive	School Administration	Parents
Rene Cravioto, Chair Farhad Mehrkhodavandi, Vice Chair Lucy Cayuela, Secretary John Taylor, Treasurer Sebastian Mantilla William Dickinson, Communications Genevieve Lauzon DPAC Nadine Rogers, MAL	Suzette Dohm, Principal Justin Wong, VP Tim Ireland, VP  <b>Guests</b> Kulvir Mann, SD Trustee Darcy Grant, Athletic Department	Pamela Westerman Julie Walker Rob Moser Sarah Green Oskana Hryvnak-Storozhuk

Meeting started at 7:44 immediately after the Extraordinary meeting.

### Review of previous meeting's minutes- Lucy Cayuela, Secretary

**MOTION: to accept the previous meeting's minutes (January 27, 2021 minutes)**

Moved: Genevieve Lauzon

Seconded: Rob Moser

**PASSED**

### Financial Update: Treasurer John Taylor

The Treasurer presented the financial report below noting that although he did not have an updated trust account statement, he did not know whether new donations had come in as well as considered \$2,000 towards scholarships awards.

In addition, he called on all parents to consider a donation, through the school online website, to the Carson Graham Parent Advisory Council

Treasurer Reports.xlsx  
 4/06/21

Treasurer's Report		2020-Jul-01	2021-Apr-07		
Account Name		Net Funds	Bank Balance	Cheques O/S	Net Funds
Gaming Account	\$	6,236.55	\$ 29,104.79	\$ 819.05	\$ 28,285.74 Note 1
Cashable 30day lockout	\$	5,000.00	\$ 5,000.00		\$ 5,000.00
Membership Share A/C	\$	6.11	\$ 6.25		\$ 6.25
Total Gaming Account	\$	11,242.66	\$ 34,111.04		\$ 33,291.99
General Account	\$	9,407.69	\$ 9,925.66	\$ 524.16	\$ 9,401.50 Note 2
Cashable 30day lockout	\$	16,000.00	\$ 16,000.00		\$ 16,000.00
Membership Share A/C	\$	7.96	\$ 8.15		\$ 8.15
Total General A/C	\$	25,415.65	\$ 25,933.81		\$ 25,409.65
Trust Account Report 03 December 2020					
Trust A/C SD#44 Est. based on 12May2020 Report	\$	10,118.29	\$ 3,783.29	\$2,000.00	\$ 1,783.29 Note 3
Total	\$	46,776.60	\$ 63,828.14		\$ 60,484.93
Note 1 - GAMING A/C					
Transactions Since Last Report:	Appr Fund Ref	Chq #	Amt		
Carson Graham School - Reimbursement Request - Boy's Club	AR-20210301	0234	\$ 819.05		
			\$ 819.05		
Note 2 - GENERAL A/C					
Transactions Since Last Report:	Appr Fund Ref	Chq #	Amt		
John Taylor - Reimburse Request - Ascend Collective web-site renewal	AR-20210301	0160	\$ 524.16		
			\$ 524.16		
Note 3 - TRUST ACCOUNT					
Transactions Since Last Report:	Date	Year Awarded	Amt		
Contingent Liability for Scholarships		June 2020			
Degenstein			\$	1,250.00	
Forester				\$750.00	
Allowance for Contingent Liability			\$	2,000.00	

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## Report from DPAC Member at Large Genevieve Lauzon

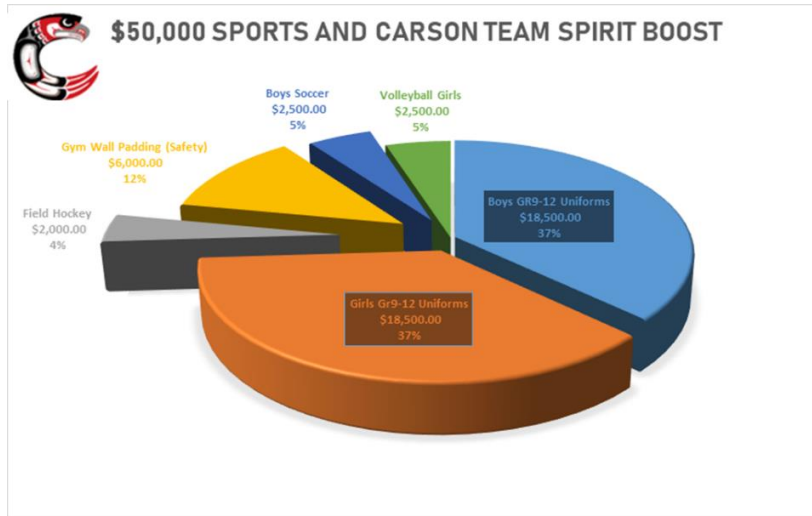
Genevieve commented that the DPAC April meeting was taking place at the same time as this meeting. She confirmed that the DPAC is looking for parent volunteers to sign up to various committees including: Capital Planning, Education Week, Emergency Preparedness, French Immersion Advisory, Safe and Caring Schools, School Cleanliness, School District Calendar, Sustainability, Special Review on Student Recognition and others. Parents can register through their website:

<http://northvanpac.weebly.com/home/parent-volunteers-for-committees>

## Funding Requests (Rene Cravioto)

1. Athletic Department funding request of \$50,000.

The Athletic Department presented a funding request represented as follows:



After comments from various members of the executive committee on the rationale around determining the appropriate amount recommendation, Darcy Grant answered parents' questions.

John Taylor explained that although the CGPAC was not able to support the full request, the Athletic department could present a follow up request at the October 2021 meeting with the new executive members to review.

**MOTION:** In order to promote school pride, provide the Athletic Department with \$29,500.00 to be allocated as follows:

**Priority Order for Sport Uniform and School Spirit Funding:**

- 1) **Gym Wall Padding:** \$6000 (Justification: **Safety First**)
- 2) **Volleyball Girls:** \$2500 (Justification: One shot expense to deal with team)
- 3) **Boys Soccer:** \$2500 (Justification: One shot expense to deal with team)
- 4) **Girls Gr9-12 Uniforms:** \$18,500 (Justification: Although both boys and girls teams are in need of the same amount, the boys team has uniforms (albeit deteriorating) while the girl team does not and the coach is paying out of pocket to get them. The girls team therefore seems to need the money more urgently.)

Moved: Genevieve Lauzon

Seconded: Farhad Mehrkhodavandi

PASSED

## Executive Members for 2021/2022 school year (William Dickinson)

William explained that the executive would have Treasurer and Secretary vacancies for the 2021/2022 school year as the current members will no longer be able to continue with these roles. There is a detailed explanation of the roles under "About Us" on the CGPAC website.

## Newsletter communications

William also explained that in order to avoid the CGPAC newsletters to end up in the SPAM folder, that parents can add the email address that sends the newsletter to their contacts.

## Traffic Safety petition

William also presented an update on the Traffic Safety petition supported by the CGPAC which resulted in a response letter from the City of North Vancouver. A copy of this letter is on the CGPAC website. Next steps include a meeting with City of North Vancouver council to request support on issues that continue to generate concern amongst school parents as well as the residents of the area in question.

## Robotics Academy school fees – Rene Cravioto

Rene explained that the school administration, in compliance with their process, has requested that the CGPAC approve the proposed fees for the Robotics Academy that would be available at Carson Graham Secondary during the next school year. This is not a request for funds, rather, approval of the amount presented by the school administration to be able to provide the Robotics Academy as an option to students. Ms. Dohm explained that there would be bursaries available for families that may need assistance and also commented that the Robotics Academy would only go ahead if a enrollment filled the number of spots required.

The Fees amount is \$2,145.00 which would be used to cover Zen Maker Lab staff, partial use of facilities and equipment. Most of the Academy classes would take place at Carson Graham Secondary with some courses at Zen Maker Lab and some at Capilano U. A full description of the Robotics Academy can be found at the SD44 website:  
<https://www.sd44.ca/ProgramsServices/Academies/Robotics%2C%20Mechatronics%20%26%20Digital%20Fabrication/Pages/default.aspx#/=>

**MOTION: To approve fees for the Robotics Academy for the 2021/2022 school year in the amount of \$2,145.00**

Moved: Genevieve Lauzon

Seconded: Will Dickinson

89% in favour

11% not in favour

PASSED

## Principal's Report – Principal Suzette Dohm

Ms. Dohm kept the report short:

- Masks are now mandatory for staff and students all the time when in school
- Teachers and staff waiting to hear on COVID19 vaccination
- No news yet on school model for next year, but school is working on improving the quarterly model in anticipation of this moving forward.
- Quarter 3 is nearing an end and Q4 is last school year's quarter
- Graduation will be virtual again this year and school is working on improving the experience from last year to make it special for students.

## Other items

- William presented the CGPAC website “fundraising resources page” that contains useful information for students and parents that would like to fundraise. The CGPAC is always happy to help and enable fundraising in any capacity possible.
- Willilliam also presented parent Julie Walker who presented the idea of having lawn signs for the graduation students. Julie confirmed that there will not be a funding request to PAC and would like to send a letter to the 275 students graduating with details of the cost of the lawn sign to be \$30, but in case more that 20 are ordered, the cost would come down to \$13. Any family wanting to get a sign but not in a financial position to cover the cost could contact Julie who will find a way to obtain a lawn sign for that student. The letter will go out at the end of April.
- William called to parents that have any design ideas to send them over to [communications@carsongrahampac.ca](mailto:communications@carsongrahampac.ca).

## **Next Meeting: AGM May 26, 2021 from 7 to 8 pm - VIRTUAL MEETING VIA ZOOM**

MOTION: To adjourn the general meeting at 8:45 pm.

Moved: John Taylor

Seconded: Farhad Mehrkhodavandi

PASSED