



MINUTES
GENERAL MEETING
November 27, 2019 - 7:00 PM

PRESENT

Carson PAC Executive Members

Rene Cravioto (Chair)
Farhad Mehrkhodavandi (Vice Chair)
Cheryl Mitchell (Past Chair)
John Taylor (Treasurer)
Lucy Cayuela (Secretary)
Adea Chang (Communications)
Genevieve Lauzon (Member at Large)
Nadine Rogers

Regrets

Luciana Marinelli (at NVD PAC meeting)
Pamela Westerman (FOS)

Guests

Jennifer Folkersen – NVRC

Administration

Suzette Dohm, Principal

Parents

Sarah Sykes, Jason Montecillo, Tina Glazier, Ian McDonald, Red Moser, Donna Seva, Sebastian Mantilla, Heidi Degenstein, Heather Elliott

Call to Order and Welcome (7:10 PM)

We would like to thank the Coast Salish people, specifically the Skwxwú7mesh Nation and Tsleil-Waututh Nation, upon whose unceded traditional territory the North Vancouver School District resides. We value the opportunity to learn, share and grow on this traditional territory.

1. Introductions

2. Oct 2nd CGPAC meeting minutes

MOTION: To accept the minutes of October 2, 2019, meeting.

Moved: Cheryl Mitchell

Seconded: Sarah Sykes

PASSED

3. “Creating events and/or programs for youth by youth” Guest Speaker

Jennifer Folkersen presentation volunteer opportunities for youth at Delbrook and Harry Jerome Recreational Centres. Presentation available upon request (secretary@carsongrahampac.ca) and up on Carson Graham PAC website.

4. Treasurer’s Report

Treasurer presented revised budget including tonight’s funding requests recommendations.



NOV 27th, 2019 @ 7:00 PM

MOTION: To accept revised 2019-2020 budget as presented

Moved: Farhad Mehrkhodavandi

Seconded: Adea Chang

PASSED

Appendix 1

5. CGPAC Executive Approvals

School administration requests feedback and approval to school fees for the upcoming year. After discussion within the executive, the fees below were approved:

Approved 2020/21 Rowing Academy Fees @ \$1,728

Approved 2019/20 AFK Studio Art Academy fee increase from \$350 -> \$400

Approved 2020/21 Active Living Course 11/12 fee increase from \$60 -> \$100

6. Funding Requests

Current Funding Request Process & Form – A quick overview was provided by Rene Cravioto explaining that the PAC is in the process of creating an online Funding Request Form that will include questions to enable the executive to review the request and have a better informed recommendation. In addition, PAC and School Administration are working to generate information as to how many students are impacted by the funding requests put forward.

Ukulele Lesson (Ms. Meghan Parker) – Presentation and demonstration by student and teacher.

Wrestling mat courier fees presentation.

Discussion & Vote on Funding Requests

MOTION to approve Wrestling Mat fees in the amount of \$4520 and school administration considering to include a percentage of amount to reimburse the PAC to be included in next school year budget.

Moved: John Taylor

Seconded: Farhad Mehrkhodavandi

PASSED

MOTION to approve the purchase of Ukuleles by the Ukulele Club up to an amount of \$700.

Moved: Farhad Mehrkhodavandi

Seconded: Genevieve Lauzon

PASSED

MOTION to approve purchasing of new all weather tires for the school van up to an amount of \$1,400.

Moved: Jason Montecillo

Seconded: Cheryl Mitchell

PASSED

MOTION to fund purchase of 15 new uniforms by the senior basketball team up to the amount of \$1,800.

Moved: Jason Montecillo

Seconded: Adea Chang

PASSED



Carson Graham

GENERAL MEETING

NOV 27th, 2019 @ 7:00 PM

MOTION to fund the purchase of gift cards and food for the student led initiative of hosting a Loan Infosession where alumni will orient current senior students understand how to navigate the university loan, scholarship, bursaries and application process in the amount of \$250.

Moved: Genevieve Lauzon

Seconded: Cheryl Mitchell

PASSED

MOTION to revisit the fund request of \$14,000 regarding Wenger Accoustical Shells at the AGM in May 2020 at which time a yearend financial update will allow the Executive provide a recommendation as to when this item can be funded by the PAC.

Moved: John Talyor

Seconded: Genevieve Lauzon

PASSED

7. Administration Report – Ms. Suzette Dohm – Principal

Ms. Dohm presented her updated blog with a new section “Students in the News” and invited everyone to follow the blog. Also informed that more Instagram and twitter posts are taking place.

8. Update on Screenagers and CG Family of Schools

Screenagers Next Chapter has been scheduled to be presented at Carson Graham on February 11, 2020. Details of the event and registration open on the Carson Graham PAC website. Thanks to a grant by the NVD PAC the event will be free of cost for the PAC. Family of Schools will be invited (particularly grade 6 and 7 parents).

Ms. Dohm suggested signing up to the screenagers newsletter which provides interesting information. A link will be set up on PAC website for ease of reference.

9. Other Business, questions or issues?

None.

10. Adjournment – 9:00 pm

Next meeting: January 22nd, 2020.



APPENDIX 1

CARSON GRAHAM SECONDARY SCHOOL PARENT ADVISORY COUNCIL SOCIETY ("CGPAC")

BUDGET OF REVENUES AND EXPENSES FOR THE PERIOD July 1, 2019 to June 30, 2020

	2019/20 Budget (May 2019)	Revised Numbers			2019/20 Budget Revised (Nov 2019)
		CGPAC Held General	Gaming	NVSD Held STEAM Scholarships	
FUND BALANCES - July 1, 2019 (Note 1)	\$ 54,691	\$ 25,938	\$ 18,334	\$ 13,200	\$ 38,473
REVENUES					
Interest Revenue	\$ 425	\$ 200	\$ 225	\$ -	\$ 425
Other Revenue / Donations	\$ 500	\$ 500	\$ -	\$ -	\$ 500
Province of BC Gaming Grant (\$20 X 1,265)	\$ 25,300	\$ -	\$ 25,560	\$ -	\$ 25,560
Parent Donations	\$ 1,200	\$ -	\$ -	\$ 1,200	\$ 1,200
Total Funds Available	\$ 82,116	\$ 27,638	\$ 44,119	\$ 14,400	\$ 86,158
EXPENDITURES					
Administrative Expenses					
CGPAC Office & Admin	\$ 750	\$ 750	\$ -	\$ -	\$ 750
CGPAC Website	\$ 250	\$ 250	\$ 250	\$ -	\$ 500
BCC PAC Convention	\$ 225	\$ 223	\$ -	\$ -	\$ 225
Other	\$ 100	\$ 100	\$ -75	\$ -	\$ 25
CGPAC Sponsored Events:					
Year End BBQ / Gr 8 Welcome BBQ	\$ 1,100	\$ -	\$ -46	\$ -	\$ 46
Student Events	\$ 2,100	\$ -	\$ 2,100	\$ -	\$ 2,100
CGPAC Scholarships awards for May 2020 (Note 2)	\$ 8,500	\$ -	\$ -	\$ 8,500	\$ 8,500
Liability for prior years (Note 2.a.)	\$ -	\$ -	\$ -	\$ 10,500	\$ 10,500
School Funding Requests: (Note 3) - Tires	\$ 5,000	\$ -	\$ 1,300	\$ -	\$ 1,300
Ongoing PAC Supported Programs:					
Big Brothers/Sisters	\$ -	\$ -	\$ 360	\$ -	\$ 360
Basketball Club - Uniforms	\$ -	\$ -	\$ 2,700	\$ -	\$ 2,700
Carson FOS Events	\$ -	\$ -	\$ 750	\$ -	\$ 750
Choices - Family Meal	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
Cinderella/Cinderella	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500
Community Initiatives	\$ -	\$ -	\$ 550	\$ -	\$ 550
Community Engagement - Screenagers II	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
Fine Arts & Music - general support	\$ 6,000	\$ -	\$ -	\$ -	\$ -
Fine Arts & Music - specific support	\$ -	\$ -	\$ 14,203	\$ -	\$ 14,203
Fine Arts & Music - (Note 4)	\$ -	\$ -	\$ -	\$ -	\$ -
Gauss math contest	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
Math Club	\$ -	\$ -	\$ 403	\$ -	\$ 403
Model United Nations	\$ 2,500	\$ -	\$ 3,383	\$ -	\$ 3,583
Choices Program - Outward Bound	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
Speaker Series (Mental Health & Counseling)	\$ 3,600	\$ -	\$ 3,600	\$ -	\$ 3,600
Sports Clubs - general support	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
STEM Club	\$ -	\$ -	\$ 645	\$ -	\$ 645
Tech Club	\$ 500	\$ -	\$ 500	\$ -	\$ 500
Ukelele Club	\$ -	\$ -	\$ 700	\$ -	\$ 700
Volleyball Club	\$ -	\$ -	\$ 933	\$ -	\$ 933
Wrestling Club	\$ -	\$ -	\$ 4,450	\$ -	\$ 4,450
Allowance for Other Student Clubs	\$ 500	\$ -	\$ 500	\$ -	\$ 500
Other Student Recognition & Awards	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
Total Expenditures	\$ 39,125	\$ 1,325	\$ 50,908	\$ 19,000	\$ 73,233
FORECAST FUND BALANCES (SHORTFALLS) AS AT JUNE 30, 2020 (Note 5)	\$ 42,991	\$ 26,313	\$ 6,789	\$ 4,600	\$ 14,925

Note 1: Forecast based on information available October 31, 2019

Note 2: Scholarships and Spirit Awards are funded from the NVSD-held parent donations account, with any balance from other funds. Amount shown assumes awards in May 2010 of \$8,500 as authorized at the May 2019 Annual General

Note 2.a: Liability for Prior Years represents awards made but not yet claimed by the recipients as follows: May 2017 - \$2,000; May 2018 - \$3,250; May 2019 - \$5,250. Recipients have _____ years in which to file the documentation necessary

Note 3: Allowance for the requested funding to replace snow(?) tires on the school van

Note 4 - Originally an allowance of \$14,000 was made to fund the request from the Music Department for the Acoustic Shells. In view of the overall funds available to the PAC this item has been eliminated and funding of this request should be deferred to the next fiscal year.

Note 5: **Negative numbers** in the columns titled "Gaming" and "NVSD-held..." indicate that some expenses budgeted have been paid and exceeded the original Budget estimated in May 2019. The negative amounts at the bottom of these columns indicates expenditures in excess of funds available and the shortfall will have to come from the General Account funds.