

GENERAL MEETING

October 2nd, 2019 - 7:00 PM

MINUTES
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PRESENT

Carson PAC Executive Members

Rene Cravioto (Chair)
Cheryl Mitchell (Past Chair)
John Taylor (Treasurer)
Lucy Cayuela (Secretary)
Adea Chang (Member at Large)
Pamela Westerman (Member at Large)
Genevieve Lauzon (Member at Large)

Regrets

Sarah Sykes (Communications)
Trish Scott (Member at Large)

Guests

Kulvir Mann – School Trustee

Administration

Suzette Dohm, Principal

Parents

Katherine Beavis, Tina Glazier, Mark Glazier, Mehri Bani, Nadine Rogers, Rochelle Satchell, Janette Sistani, Heather Elliott, Heidi Degenstein, Behnaz Rahmani, Jason Montecillo, Zohreh Rajabi, Silvia Velasco, Filiz Gorkay, Sonia Ross, Luciana Marinelli, Farhad Mehrkhodavandi

1. **Call to Order and Welcome (7:00 PM)**

We would like to thank the Coast Salish people, specifically the Skwxwú7mesh Nation and Tsleil-Waututh Nation, upon whose unceded traditional territory the North Vancouver School District resides. We value the opportunity to learn, share and grow on this traditional territory.

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2. Introductions

- Executive members introduced themselves to the parents.
- Guest: [Trustee Kulvir Mann](#) introduced herself and expressed that she was the liaison for Carson Graham and that she has been involved with PACs for 10 years within the North Shore. She asked anyone with any comments or questions to please email her kmann@sd44.ca
- Carson Graham Administration, Suzette Dohm, principal. She has been in the school district since 1996, strong connections with the North Shore as she was born here and her children attend Upper Lynn school. She expressed her open door policy asking anyone with comments or questions to please email her sdohm@sd44.ca.

3. Opening Remarks - Rene Cravioto, Chair

Rene provided a short presentation confirming to the audience that this is “your PAC meeting”. The Executive members work on various areas and provide recommendations, it is at the general meetings that parents MAKE DECISIONS.

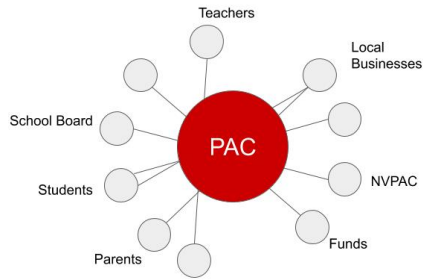
He confirmed that “we all share the same goals – achieve the potential and success of the Carson Graham students”. And although he was grateful for a great attendance tonight, he confirmed that with over 1400 students, the parent representation tonight was very low.

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He explained how in his view the PAC is a HUB that connects teachers, school board, parents, funds, NVPAC and local businesses.

We are a HUB



He explained that the executive holds meetings on the first Monday of every month to review financials and funding requests and gather as much information as possible to share at the general PAC meetings.

The question is what more can be done with the help of everyone:

What to do?

Activities to achieve Goals	Effort	Value	Impact
Grow Parent's Involvement in CGPAC	Very Difficult	Very High	Understanding
Establish an Agile Parent's Communication Flow	Difficult	Very High	Multiplier
Raise additional funds	Difficult	High	Accelerates
Maintain effective channels and processes of CGPAC	Moderate	High	Enabler
Multi Year Strategic Budget	Easy	High	Better Decisions
Approve Funding requests	Easiest	Moderate	Oportunities -> Realities

It's up to you....-> question for you...



PAC general meeting agendas and minutes will be posted on PAC website.

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4. Review previous CGPAC AGM meeting minutes

MOTION: To approve the AGM of May 22, 2019 minutes as presented. Moved by Heather Elliott – PASSED.

5. Financial Update - Treasurer John Taylor

Account Name	Bank Balance	Cheques O/S	Net Funds
Gaming Account	\$ 7,915.33	\$ 22.85	\$7,892.48
Cashable 30day lockout	\$ 12,000.00		\$12,000.00
Membership Share A/C	\$ 5.92		\$5.92
Total General A/C	\$ 19,921.25		\$19,898.40
General Account	\$ 1,029.37		\$1,029.37
Cashable 30day lockout	\$ 26,000.00		\$26,000.00
Membership Share A/C	\$ 7.72		\$7.72
Total Gaming Account	\$ 27,037.09		\$27,037.09
Trust Account Report 30Sep2019			
Trust A/C SD#44	\$ 13,200.31		\$ 13,200.31
Total	\$ 60,158.65		\$ 60,135.80
Note 1:			
Outstanding - Gaming A/C			
Carson Graham Interact Club		\$ 22.85	

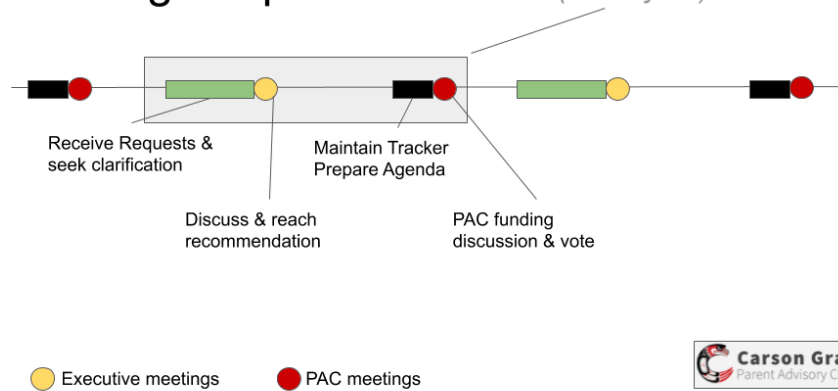
John explained that funds come in as a grant every year approximately \$25,000+. The PAC has funds that wishes to spend in a more PROACTIVE way. The money in the bank does not help students.

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6. Funding Requests

Funding Request Process *(one cycle)*



Scientific Calculators.

Date Received	Date Reviewed	Review Status	CGPAC Executive position	TOTAL Amount in CAD	Qty	Description	Reason	Time Sensisitive	Beneficiaries	Student(s)	CG Teacher / Coach / Sponsors
2019-09-09	x	OK	Motion to Approve	\$436	30	Scientific Calculators @ \$12.99+TAX	Help build new Club	-	Math Club	Romina Mahinpei	Julia Dai

Motion to approve Math Club request as presented - Moved by Mark Glazier – PASSED

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Tubas, Xylophones, Microphones, Audio Interface, Smart TV and web cam for Music and Band Programs.

Date Received	Date Reviewed	Review Status	CGPAC Executive position	TOTAL Amount in CAD	Qty	Description	Reason	Time Sensitive	CG Teacher / Coach / Sponsors
2019-06-30	x	OK	Motion to Approve	\$6,586	2	Yamaha 3/4 Tubas - Model YBB105	Increased Demand	-	Kevin Yang
2019-06-30	x	OK	Motion to Approve	\$3,718	1	Yamaha Xylophone - Model YX500F	Replace Aging Equipment	-	Kevin Yang
2019-09-25	TBD	Discussed at meeting	Motion to Approve	\$550	1	Rode NTS Microphones	Improved learning for Students	-	Kevin Yang
2019-09-25	TBD	Discussed at meeting	Motion to Approve	\$220	1	Focusrite Scarlett 2i2 3rd Gen USB Audio Interface		-	
2019-09-25	TBD	Discussed at meeting	Motion to Approve	\$3,000	1	Samsung 82" 4K UHD HDR LED Tizen Smart TV		-	
2019-09-25	TBD	Discussed at meeting	Motion to Approve	\$130	1	Logitech 960-001070 UltraWideAngle HD Webcam		-	

After presentation of teacher Kevin Yang, the pending review status of funding requests was removed.

Motion to approve the music program and band program requests as presented – Moved by Rochelle Satchell - PASSED

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STEM Girls conference.

Date Received	Date Reviewed	Review Status	CGPAC Executive position	TOTAL Amount in CAD	Qty	Description	Reason	Time Sensitive	Beneficiaries	Student(s)	CG Teacher / Coach / Sponsors
2019-09-09	x	OK	Motion to Approve	\$645	-	PAC to pay for Branded materials (swag bags, notebooks, etc.)	CG support STEM girls conference	-	Sciences	Romina Mahinpei	x

After student presentation.

Motion to approve request from STEM Girls conference as presented – Moved by Genevieve Lauzon – PASSED

Juno Beach Brick and wooden plaque loan.

Date Received	Date Reviewed	Review Status	CGPAC Executive position	TOTAL Amount in CAD	Qty	Description	Reason	Time Sensitive	Beneficiaries	Student(s)	CG Teacher / Coach / Sponsors
2019-09-12	x	OK	Motion to Approve	\$550	1	Juno Beach Brick + wooden plaque Loan to be refunded via fundraising.	Order plaque in time to be ready by Remembrance Day	YES	CG & Community	TBD	Justin Wong, Owen Howell

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After presentation.

Motion to approve Juno Beach brick and wooden plaque loan as presented. Moved by Mark Glazier – PASSED

Foldable Volleyball Coach box 24”, 18” and carrying straps.

Date Received	Date Reviewed	Review Status	CGPAC Executive position	TOTAL Amount in CAD	Qty	Description	Reason	Time Sensitive	Beneficiaries	Student(s)	CG Teacher / Coach / Sponsors
2019-09-25	TBD	Discussed at meeting	Motion to Approve	\$640	1	Foldable Volleyball Coach Box 24" tall	Improve Training Quality for Students	-	Girls Volleyball Team	-	x
2019-09-25	TBD	Discussed at meeting	Motion to Approve	\$500	1	Foldable Volleyball Coach Box 18" tall		-			
2019-09-25	TBD	Discussed at meeting	Motion to Approve	\$100	2	Box Carrying Shoulder Straps		-			

After discussion it was suggested that, whenever possible, items to be purchased from Canadian vendors.

Motion to approve request to purchase foldable volleyball coach boxes 24” and 18” tall and carrying straps as presented. Moved by Farhad Mehrkhodavandi – PASSED.

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Screenagers Next Chapter “Empowering Youth with Stress Resilience”.

Date Received	Date Reviewed	Review Status	CGPAC Executive position	TOTAL Amount in CAD	Qty	Description	Reason	Time Sensitive	Beneficiaries	Student(s)	CG Teacher / Coach / Sponsors
2019-09-28	TBD	Reviewed at meeting	Motion to Approve	\$2,000	2	Organizing Event - Screenagers Next Chapter: "Empowering Youth with Stress Resilience"	PAC Executive Initiative		CG & Community	-	TBD

PAC executive presented the case to support screening of the second part of the very successful “Screenagers film” last year. There was discussion whether this should be an event that could be self-funded by selling tickets and parents agreed that Carson Graham is taking the lead in getting this information in front of our school as well as opening it to the Family of Schools. A box accepting donations could be set at the entrance of event.

Motion to approve PAC executive to spend up to \$2,000 for the screening of Screenagers Next Chapter within Carson Graham and the Family of Schools. Moved by Katherine Beavis – PASSED.

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Model UN for students – fund 25% of total cost.

Date Received	Date Reviewed	Review Status	CGPAC Executive position	TOTAL Amount in CAD	Qty	Description	Reason	Time Sensitive	Beneficiaries	Student(s)	CG Teacher / Coach / Sponsors
2019-10-01			Motion to Approve	\$3,585		Model UN for students - fund 25% of total cost	Unique experience for Students		Model UN Club members	Brooke Glazier	

After student presentation.

Motion to approve Model UN Club with funds as requested. Moved by Genevieve Lauzon – PASSED.

Pending funds to be approved until more information can be reviewed by executive:

Date Received	Date Reviewed	Review Status	CGPAC Executive position	TOTAL Amount in CAD	Qty	Description	Reason	Time Sensitive	Beneficiaries	Student(s)	CG Teacher / Coach / Sponsors
2019-08-26	x	Need more info	Pending Discussion	\$4,520	1	Wrestling Matt shipping costs warranty repair in Texas, USA.	Fund mattress shipping costs	-	Wrestling	N/A	Darren Wong

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6. Administration Report - Ms. Suzette Dohm – Principal

Ms. Dohm expressed that from feedback last year the school administration is trying to streamline the important emails going out and include as much information as possible in Blog with links to appropriate documents/information.

School website now has updated teacher information.

On October 15 teachers will send commence first contact with parent's of students "falling behind".

Weekly announcements are on school website

Any comments or questions, please email Ms. Dohm.

7. CGPAC Executive Nominations (Cheryl Mitchell) –

After presenting open positions three parents were nominated and voted into the PAC executive:

Vice Chair – Farhad Mehrkhodavandi

D PAC rep – Luciana Marinelli

Member at Large – Nadine Rogers

8. Next meeting: 27th November, 2019.

Adjournment 9:00 p.m.