Carson Graham Parent Advisory Council Society

Annual General Meeting MINUTES

May 22, 2019 7:00 PM, Carson Graham Library

7:03 p.m.

PRESENT: Executive: Cheryl Mitchell (Chair), John Taylor (Treasurer), Rene Cravioto (DPAC rep), Lucy Cayuela (Secretary), Kevin Barefoot (FOS rep), Sarah Sykes (Communications), Mark Grazier (Vice Chair),

PARENTS AND GUESTS: Bob Moser, Marcelle Warnes, Rob Hodgson, Vivien McTavish, Rob Olson, Adea Chung, Rochelle Satchell, Heidi Degenstein, Heather Elliott, Alison Brown, Luciana Marinelli, Rebecca Telfer, Emiko Tatano, Catherine Po, Jessica Jen, Jeff Epstein, Trish Scott, Iain Scott, Pamela Wasterman, Myles Degenstein, Genevieve Lauzon, Jay Montecillo, Randene Saatchi, Marnil Osorio, Frederick Osorio

ADMINISTRATION: Suzette Dohm

1. 7:00 PM - Welcome and call to order
2. Introductions
* Executive
* Administration
1. Opening Remarks – Cheryl D. Mitchell, Chair

We would like to start by acknowledging and thanking the Coast Salish people whose unceded traditional territory Carson Graham Secondary School resides on.

We express our gratitude to the Squamish Nation and Tseil-Waututh Nation, and we value the opportunity to learn, live and share educational experiences on this traditional territory.

* BCCPAC May 3, 2019 Conference – on attached Chair report – Take back new book “Dolphin parents” which has interesting approach to bringing up children as a community.
* Twitter: cg\_pac – active and great if more people would join the “chattr”
* Year-End Report
1. Review of previous meeting’s minutes- Lucy Cayuela, Secretary

MOTION: Accept the previous meeting’s minutes (of April 10, 2019) -Moved by Mark Grazier – CARRIED

1. PAC Scholarships 2018-2019: Vice-Chair Mark Glazier
* 8 PAC Scholarships totaling $8,500
* Will be presented at June 20 Graduation Ceremony
* Important to give donations so that we can continue giving out these scholarships. If every student donated $10 we would be able to cover cost of scholarships and not take from operating costs.
* Scholarships are sponsored by PAC but awarded by school IB coordinators.
1. Financial Update: Treasurer John Taylor:

Of note. Next year the gaming grant will be reduced from $26 per student to $20 which will mean less funds to disburse.

**VanCity Gaming Account** (as of May 22, 2019)

Daily Banking $3,757.32

Term Deposit (12 month renewable) $22,000.00

Share A/C $5.69

BC Gaming Grant (Oct. 1st deposit-$30,816.06)

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 **$25,763.01**

**VanCity Operating Account** (as of May 22, 2019)

Daily Banking $1,400.82

Term Deposit (12 month renewable) $26,000.00

Share A/C $7.43

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 **$27,408.25**

**School District Held in Trust** (as of May 17, 2019)

Scholarships/ PAC-approved **$16,190.01**

purchases \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **TOTAL FUNDS: $69,361.27**

1. Communications Report: Sarah Sykes
* Website: [www.carsongrahampac.ca](http://www.carsongrahampac.ca) – Kept current with school events. Easy to navigate. Please review. If any important notices available, please contact Sarah to include on Website.
* Newsletter – if you have not signed up, please do so as important information goes out via PAC newsletter.
1. Member at Large (Family of Schools) Report: Kevin Barefoot
* May 28th FOS event, Capilano Elementary PAC – Merilyn Horton, “Parenting in a Digital Age” (Eventbrite registration)
* This position is important as it brings the family of schools together through events of interest to incoming students to Carson Graham.
* At least one event per year: Last year screenagers movie and this year a junior basketball game.
1. District: North Vancouver PAC Rep report – Rene Cravioto
* May 29 AGM
* Important to have Carson Graham represented as information about other PACS is shared at meetings.
* Sangha updates brought to all PACs explaining the process and how the goal is to minimize communications to avoid multiple emails to parents with various children in the system to avoid duplications and attempt to have these communications properly targeted.
1. Rob Olson – Community Initiatives Students- Relay for Life June 7th – Presentation.
2. Funding Requests
* CG University & College Fair- June 7, 3:15-4:30 pm – Grade 11 Organizers (per R. Mahinpei) seek custom banner ($57.49 plus tax) and stand ($99) for use at this year’s event and following years

MOTION: Recommendation to accept funding request of $156.49 plus tax for banner and stand (stand to be owned by PAC) -CARRIED

* Interact Club – This club seeks to vary approved PAC funding of $390 for Timbits (to draw students into club) to spend approximately $130 of that sum on T-shirts instead (for promotional and community purposes)

MOTION: Recommendation to vary PAC funding approval so that approximately $130 of that sum be spent on Interact Club T-shirts – CARRIED

1. Proposed 2019-2020 Budget – Treasurer John Taylor
* Gives the PAC spending authority for next school year
* Includes numerous repeat expenses the PAC has traditionally funded

MOTION: Recommendation to approve 2019-2020 budget – CARRIED

1. Principal’s Report – Principal Suzette Dohm
	1. She has stated own blog and uses twitter. Recommends that parents follow twitter as admin staff active and current.
2. Proposed CGPAC Meeting Schedule 2019-2020 – ALL DATES APPROVED- Ask parents to commit to at least attending one meeting to meet quorum. Add to calendar now so that we all get reminders.
* October 2, 2019
* November 27, 2019
* January 22, 2020
* April 15, 2020
* May 20, 2020 (AGM)
1. Dissolution of the PAC – Chair Cheryl D. Mitchell
* Quorum for meeting is 7 parents
* Minimum of 3 PAC executive members to function
* Minimum number of 3 PAC executive members with signing authority
* Go forward, or dissolve?
	+ Cheryl explained that thanks to the great numbers attending this meeting it was clear that there is interest in the PAC continuing.
	+ Some suggestions as to involve parents in executive were to approach grade 9 families. Grade 8 parents are overwhelmed with transition from Elementary school and by grade 9 are ready to get involved to find out more about the school.
	+ Another suggestion was to add PAC meetings to the paper copy going to students as Year at a Glance so it is always available with other school dates.
1. Election of PAC Executive 2019-2020 (Effective July 1, 2019 – June 30, 2020) – Nominations Chair Cheryl D. Mitchell (Immediate Past Chair as of July 1)
* Members at Large (3 positions; further 2 in the fall)
	+ Four parents put their name forward to becoming members at large:
		- Adea Chung
		- Trish Scott
		- Pamela Westerman
		- Genevieve Lauzon
* Secretary – Lucy Cayuela
* Communications – Sarah Sykes
* Treasurer – John Taylor
* Vice Chair - VACANT
* Chair – Rene Cravioto
* District PAC representative – VACANT
1. Donated Door Prize Draw – Miles Degenstein
2. Other Business: any other questions or issues? – None
3. Next Meeting: Wednesday, October 2, 2019
4. Adjournment – 8:40 p.m.